

# Annual Reporting: Employee & Directors Conflict of Interest Disclosure Form

In compliance with Field Project International's Conflict of Interest Policy ("Policy"), which is available on the FPI website and/or by request to the organization's active administrative personnel, all members of the FPI Board, employees, and independent contractors must annually disclose all actual, potential, or perceived conflicts of interest with the organization by completing the Conflict of Interest annual disclosure form.

**Name** *(Required)*

First

Last

**Please enter today's date:** *(Required)*

**Position with Field Projects International:** *(Required)*

Please indicate whether you hold a position as a 'Employee', 'Contractor', voting 'Board Member' or as an Officer (President, Secretary, Treasurer). If you are an Officer, please specify your role.

**Are you an Independent Director, as defined in the Conflict of Interest Policy?** *(Required)*

Select 'Not Applicable' if you are not a Board Member.

- Yes
- No
- Not Applicable

**Are you a paid employee or independent contractor of Field Projects International?**

*(Required)*

- Yes
- No
- Not Applicable

**Disclosures:**

**To the best of your knowledge, do you have a financial interest (current or potential), including a compensation arrangement, as defined in the Conflict of Interest Policy with Field Projects International?** *(Required)*

- Yes
- No

**To the best of your knowledge, in the past have you had a financial interest, including a compensation arrangement, as defined in the Conflict of Interest Policy with Field Projects International?** *(Required)*

- Yes
- No

**To the best of your knowledge, do you have a non-financial interest as defined in the Conflict of Interest Policy with Field Projects International?** *(Required)*

The FPI Conflict of Interest Policy defines a non-financial interest as "an interest that might influence an officer's, director's, or committee member's participation or vote in an action that is part of their duties. Non-financial interests may include: The person's relationship as an unpaid volunteer, officer, or director of an entity that may be affected, directly or indirectly, by action to be taken or not taken by FPI. The person's personal, political, religious, friendship, or personal relationships which may be affected by action to be taken or not taken by FPI. Please see the full Policy for examples of potential conflicts with such interests.

- Yes
- No

## **Affirmations:**

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**By checking the boxes below, please affirm the following:** *(Required)*

- I have received a copy of Field Projects International's Conflict of Interest Policy.
- I have read and understand the Conflict of Interest Policy.
- I agree to comply with the Conflict of Interest Policy.  
I understand that Field Projects International is a nonprofit organization and in order to maintain
- its federal tax exempt status it must engage primarily in activities which accomplish tax-exempt purposes.

## **Signature**

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**Please verify your responses with your signature:** *(Required)*

Submit